

# IMPORTANT: NPI AND NEW CLAIM FORM DATA ENTRY INFORMATION

EZClaim **Basic 7** has been redesigned to work with the new 1500 form (dated 08/05). The EZClaim Basic 7 CD contains both EZClaim Basic 7 and EZClaim Basic 5.0.

## NEW I tried to open EZClaim Basic 7 but it says I must register. What do I do?

EZClaim Basic 7 requires a new Key Code. Enter both the Registration and Key Code numbers.

## NEW What are the Qualifier values used in box 17a, 24I, 32b, and 33b?

(Contact your insurance company for questions regarding qualifier use.)

- |                                  |                                       |  |
|----------------------------------|---------------------------------------|--|
| 0B - State License Number        | 1H - CHAMPUS Identification Number    | SY - Social Security Number                    |
| 1B - Blue Shield Provider Number | EI - Employer's Identification Number | X5 - State Industrial Accident Provider Number |
| 1C - Medicare Provider Number    | G2 - Provider Commercial Number       | ZZ - Provider Taxonomy                         |
| 1D - Medicaid Provider Number    | LU - Location Number                  |  |
| 1G - Provider UPIN Number        | N5 - Provider Plan Network ID Number  |  |

## NEW How do I print both the NPI and Other ID in Box 24J?

On the charges screen, enter the qualifier in 24I then the Other ID and NPI in the format OTHERID\*NPI into 24J (note the asterisk between the new numbers). This will cause both numbers to print. **NOTE:** A qualifier MUST be entered for both numbers to print. If a qualifier is not entered, only the NPI box will be filled in. To enter this information as a Default value, see 'Claim Form Default Values' in the full manual.

>>	From	To	Place	EMG	CPT/HCPCS Procedure	Modifier	Diag Code Line #	Charge	Applied Amt	Units	EPSDT	Qual	Rend Prov ID
Del	3/1/2007	3/1/2007	11		90804		1	\$100.00	\$0.00	1		IC	W98765*6666
Del													
Del													
Del													

## NEW How do I print the descriptions in Box 24?

The new 1500 form allows for descriptions to be printed above the service line data. To enter descriptions, click the >> button on the Charges screen. The program will store 100 characters and approximately 63 characters will be printed.

This will switch the grid to allow descriptions to be entered.

To return to the previous grid view, click the << button again.



Date	Proc Code	Charge	Line Item Description
7/2/1997	90853	\$70.00	
7/11/1997	90853	\$70.00	
7/16/1997	90853	\$70.00	
7/18/1997	90853	\$70.00	
7/24/1997	90853	\$70.00	

## Can I have both programs open at the same time and will my data be available in both programs.

Only one version of EZClaim can be opened at one time. Both versions of the software share the same data.

## How do I print the old form?

The EZClaim Basic 7 CD contains both EZClaim Basic 7 and EZClaim Basic 5.0. When you install the program, you will have two icons on your desktop. One for Basic 7 and one for Basic 5.0.

-  Use EZClaim Basic 7 to print the **new 1500 form**
-  Use EZClaim Basic 5.0 to print the **old 1500 form**

## Who do I contact with questions about the new claim form?

Questions about completing the 1500 form should be directed to the insurance company receiving them. For questions relating to the use of the program, EZClaim has self-help tools at ezclaim.com or support contracts are available.

## I use EZLink to transfer data to QuickBooks. Is EZLink still available?

Yes, even though we no longer sell nor support EZLink with Basic, the program is still available for previous users. Click the Windows Start button, select Programs > EZClaim Medical Billing Software > Utilities > EZLink to access the program. Please note we are unable to support the version of EZLink that comes with Basic. Users must upgrade to Advanced to obtain a supported version of EZLink.